

JOB ANNOUNCEMENT

October 6, 2011

POSITION: ICM (Intensive Case Manager)

STARTING PAY: \$13.76 – \$17.51

REPORTS TO: Program Manager AOP 3

PURPOSE: Intensive Case Managers work with consumers who have mental illness and substance abuse

disorders. They are part of a multi-service treatment team. Case Managers are often the point person for the treatment team and help facilitate and coordinate services within and without CRMHS. Case Managers offer education about mental illness, assist consumers with achieving their goals, and help with skill building to promote independence and recovery. Case Managers work with individuals, family members, significant members of social and support networks and lead a variety of psycho-educational groups. Case Managers work with their clients in the clinic, in the home, and in the community. A minimum of 85% of time is spent out in the community.

ESSENTIAL FUNCTIONS / JOB RESULTS

The Case Manager works collaboratively with each client to develop a person-centered treatment plan based on the individual's recovery goals. The treatment plan addresses the following life domains: Mental Health; Alcohol/Drug Issues; Activities of Daily Living; Work/School; Family/Natural Support; Income/Finances; Social/Friends/Fun; Legal: Medical and Dental; Housing/Shelter; Cultural/Spiritual; Other.

(Services Provided by Case Managers include but are not limited to the following)

Assist with meeting basic needs by:

- Linking to funding sources, assisting with obtaining and maintaining income and benefits, teaching and/or supporting ability to manage finances, linking and working with payee.
- Assisting in finding and obtaining resources in emergency situations.
- Helping with resources for housing and shelter, assisting with finding resources for security deposits, etc, enhancing ability to maintain housing, helping to locate and facilitate supported/assisted living or community resources for in home care. Teaching housekeeping, cooking and shopping skills, helping to arrange for housekeeping supports.
- Assisting with locating and learning how to use available transportation.

Teach and help to improve living, coping, symptom management, communication and interpersonal skills.

Collaborate and coordinate care with other treatment providers and help connect with legal, court, and community resources.

Provide assistance with crises and help with development of crisis plans before the need arises.

Help clients connect to community health care providers and assist with medical and dental appointments.

Offer education about mental illness and treatment to clients, family members and other significant members of the client's support system.

Provide support and encouragement in client's ability to work, go to school, develop friendships and extend the social network.

Advocate for client's rights and fair treatment in all areas of life.

Maintain all required paperwork/charting requirements as established by agency contracts.

Documentation for every client interaction (SDD Contact Note) required.

Achieve and maintain agency standard productivity requirements.

Weekly attendance at mental health court on behalf of the client.

MINIMUM QUALIFICATIONS

Bachelor's degree specializing in Mental Health, Social Work, Psychology, or Human Services. Approximately 2-4 years of experience in the social service field with mental illness or chemical dependency preferred. Experience working with adult clients in the community.

CONDITIONS OF EMPLOYMENT

1. Satisfactory findings on a criminal background search.
2. Maintain Washington Agency Affiliated Counselor Certification.
3. Annual TB testing required.

APPLICATION PROCESS: Submit a **cover letter** with salary requirements & **resume** to: Columbia River Mental Health Services, Attn.: HR, PO Box 1337, Vancouver, WA 98666 FAX: (360) 993-3047 Email: recruiter@crmhs.org NO PHONE CALLS PLEASE

AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER